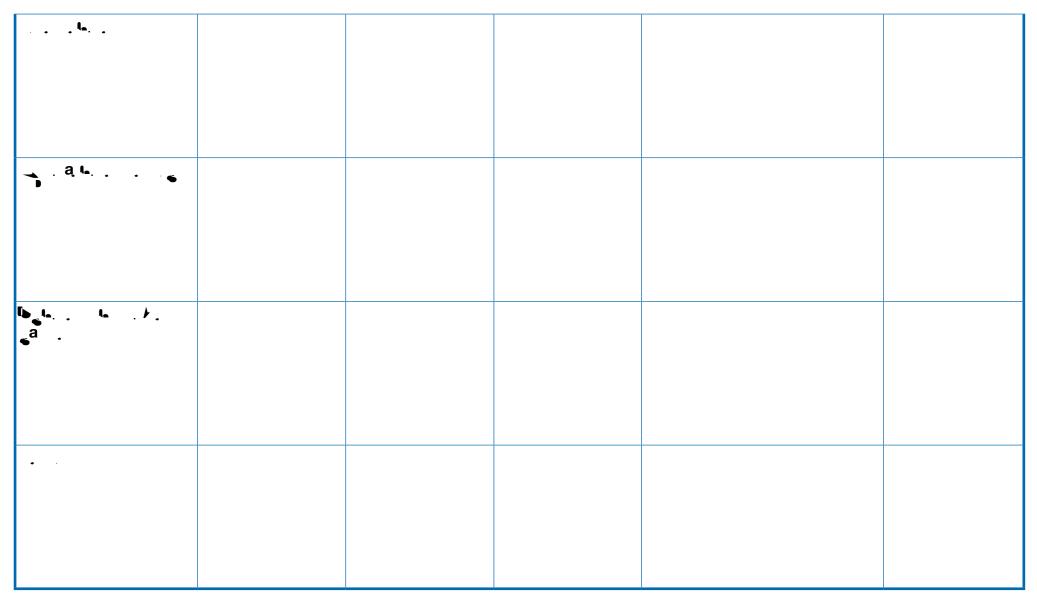




The 'My time self-assessment' available separately will have offered some insight into your strengths and areas that have potential for improvement. From your learning, use the grid below to capture actions that you can take to improve your time management.

Why not share and work through this action plan in a supervision session? Consider drawing on best practice discussions during networking meetings with other registered managers or discussing your plan with your manager.

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